

**Michigan State Holiness Camp Meeting Association**  
**Eaton Rapids, Michigan 48827**

**CONSTITUTION AND BY-LAWS**

(Last amended July 23, 2018, with technical corrections confirmed in November 2021.<sup>1</sup>)

**Article I. Name and Location**

**A. Name**

The name of this Association shall be the MICHIGAN STATE HOLINESS CAMP MEETING ASSOCIATION.

**B. Location**

The office of this Association shall be located at the campgrounds in Eaton Rapids, Michigan.

**Article II. Object**

**A. Object Defined**

The object of this Association shall be the conversion of sinners and the promotion of Scriptural Holiness. In doing so, the Association shall encourage and provide inspiration and opportunity for the experience of a personal commitment to the Lord Jesus Christ, and support the closest possible cooperation among all the friends of Scriptural Holiness.

**B. Annual Association Meeting**

The Association shall also provide the best possible physical facilities dedicated for the use of a Christian community. To accomplish this objective, the Association shall hold at least one Camp Meeting each year on the campgrounds, located at Eaton Rapids, Michigan; to be known as the Annual Camp Meeting; and may permit other religious, temperance, and educational groups to use the facilities of the campground which are in accord with the object of this Association.

**Article III. Membership**

**A. Composition**

The membership of this Association shall be composed of those individuals from the Christian community who are in agreement with the object of the Association. They shall be admitted to membership upon the recommendation of at least three non-family members, the payment of an Initial Membership Fee, and a majority vote for approval at the annual Association meeting.<sup>2</sup>

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<sup>1</sup> The technical corrections to the Constitution and By-Laws of July 23, 2018, which were approved by the Board of Directors on **November \_\_, 2021**, were only of changes to the appearance of this document, including re-paragraphing, spelling, grammar, etc., but did not change any substantive provision of the version approved by the Association Annual Meeting on July 23, 2018. The footnotes to this document are not to be considered part of the Constitution and By-Laws.

<sup>2</sup> Amended by 2012 Annual Meeting, changing “at least two members” to “at least three non-family members.” See also the last paragraph of the Addendum to the By-Laws, containing additional requirements for membership.

## **B. Qualification for membership**<sup>3</sup>

1. Any person who is eighteen years of age or older may become a member of this Association and shall not be restricted by race, sex, or denominational affiliation.

2. A person who is or will become seventeen years of age by May of the following year and has been active in our campmeeting for at least three years (including the current year), may become a member of this Association and shall not be restricted by race, sex, or denomination.

## **C. Suspension or Termination of Association Membership**

Membership will be terminated after three years of non-payment of Annual Membership Dues. Reinstatement may be requested in accordance with Article III.A above. The Board of Directors may suspend or terminate an Association membership for activities judged to be detrimental to the mission of the Campmeeting by a vote of at least two-thirds majority of the Board. Prior to this action, the individual being considered for loss of membership shall have an opportunity to present reasons to the Board why membership should not be terminated or suspended.<sup>4</sup>

## **Article IV. Officers**

### **A. Board of Directors**

There shall be a Board of Directors (hereinafter referred to as “Board”) consisting of fifteen members elected by the Association, recognized Auxiliary presidents (which include: Men’s, Women’s, Cottage Owner’s, Campers’, and other sub-organizational groups recognized by the Board) elected by their respective constituents, and Chairs of recognized committees. The exception is the Chair of the Auditing committee, who will not be a member of the Board. All Board members must be members of the Association.

### **B. Election of Officers**

The officers elected by the Association shall be a President, a Vice-President, a Secretary, and a Treasurer, and such other officers as may be deemed necessary by the Association. The President shall be elected one year before taking office, and shall serve as President-Elect during that year. Officers shall be elected for terms of three years, with nominations from the Nominating Committee. Current directors may be nominated. The Association shall elect officers in a separate election to be held before electing the remaining Board members. A President-Elect shall be elected in 1978 to take office in 1979. A treasurer shall be elected in 1978, a Vice-President in 1979, and a Secretary in 1980. The same rotation shall be maintained in subsequent years.

### **C. Remaining Directors**<sup>5</sup>

The Association shall then elect the remaining directors for that year to a total of five, with nominations from the Nominating Committee, and the floor. Should a current director have been

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<sup>3</sup> Amended by the 2018 Annual Meeting.

<sup>4</sup> Amended by the 2015 Annual Meeting.

<sup>5</sup> Amended by the 2004 Annual Meeting

elected to an office or a director vacancy has otherwise occurred, the Association shall elect additional persons to fill the unexpired terms. The membership will vote only for the number of new director positions regardless of the number of additional, shorter-term positions that are also being considered. Those who receive the most votes will be elected to the longest terms of office. In the case of tie votes, a second vote will be held with just those candidates. If a tie should occur with the second vote, the decision will be made via a drawing of straws.

#### **D. Assistant to the President**

The President is directed to appoint, with the approval of the Board, a person to assist him. This person shall serve at the pleasure of the president and shall be a member of the Board of Directors by virtue of his position.

#### **E. Vacancies**

Should a vacancy occur in the interim between Annual Meetings, the Board is empowered to fill such a vacancy until the next Annual Meeting.

#### **F. Commencing Term of Office**

All newly elected members of the Board and all officers shall begin their term of office immediately following Camp Meeting.

### **Article V. Government**

#### **A. Management <sup>6</sup>**

The Board of Directors shall be responsible for the management of the affairs of the Association. The Board of Directors delegates authority to make day-to-day decisions about management of the Association to the Executive Committee, within the limits of policy guidelines established by the Board of Directors.

#### **B. Association Meetings**

There shall be at least one meeting of the Association held on the first Monday during the Annual Camp Meeting in July (hereinafter referred to as the "Annual Meeting"). Special meetings may be called by the Board or by a written petition signed by at least thirty-five members of the Association. Notice of such special meetings shall be mailed to Association members at least thirty days prior to the meeting and shall designate the purpose for which the meeting is called. All such meetings shall be held in the Eaton Rapids area. Thirty-five members at any meeting of the Association shall constitute a quorum.

#### **C. Authority of Board**

The Board shall hold all property of the Association in trust for benefit of same, and shall have power and authority to transact all necessary business of the Association between meetings of the Association, provided that all actions shall be in harmony with the policy and the object of the Association.

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<sup>6</sup> Amended the Annual Meeting of 2018, replacing wording approved July 23, 1999.

#### **D. Quorum**

A majority of the members of the Board constitutes a quorum for the transaction of business.

#### **E. Number of Board Meetings**

The Board shall hold no less than three meetings per year. Additional meetings may be called upon the direction of the President.

#### **F. Referral of Questions to Members**

When necessary, the Board may at any time refer any question to the membership by mail to determine the desire of members for action regarding a major decision.

#### **G. Inspection of Books and Records**

The books and records of the Association shall be available for inspection by the Board. Any member of the Association may inspect the records during the annual Camp Meeting at Eaton Rapids, Michigan.

#### **H. Annual Audit**

There shall be an annual review of the financial records using the Agreed Upon Procedures set by the Board of Directors. An audit of the financial records shall occur when a new Treasurer is elected and takes office, or when a majority vote of the Board approves an audit.<sup>7</sup>

#### **I. Executive Committee**<sup>8</sup>

An Executive Committee shall be established consisting of the President, Vice President, Secretary, Treasurer, Camp Director, and President-elect (when that office is filled). The Executive Committee has authority to act within limits of the policy guidelines established by the full Board.

### **Article VI. Recall**

#### **A. Reasons**

Any person presently serving in a position elected by the membership at annual meeting, elected by the Board of Directors or appointed by the President with approval of the Board of Directors may be recalled. The reasons for Recall are limited to the following two reasons:

**1. Non-participation.** The individual routinely does not attend reasonably scheduled meetings, and does not provide the support reasonably expected of a person in that position.

**2. Behavior.** For having become an embarrassment to the Association.

#### **B. Execution**

The option of Recall can be executed by either the membership or by the Board of Directors.

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<sup>7</sup> Amended by the Annual Meeting of 2018.

<sup>8</sup> Amended by the Annual Meeting of 1999.

**1. Required Vote and Effective Date.** For the Board of Directors to Recall, the Board must agree by a vote of two-thirds of those present at a properly called Board meeting that Recall of a specific individual is appropriate. This initial approval must be so stated in the minutes of that meeting, those minutes must be distributed to all board members, and a sincere effort must be made to notify the person being Recalled of this action. At the next or a subsequent scheduled board meeting, provided it occurs at least thirty days but not more than sixty days after the meeting in which the first Recall vote occurred, the Board must again approve the Recall of the individual by at least a vote of two-thirds of those present. With approval in this second meeting, the individual is considered to be immediately removed from his/her position, and the Board is free to arrange for an alternate person to perform the duties of that position as though the Recalled person had resigned his/her position.

**2. Implementation.** For the membership to implement Recall, a petition signed by at least thirty current Association members in good standing must be provided to the President, with a copy to the Secretary of the Association. This petition must include the name of the individual to be Recalled, that individual's position, and the reason for Recall. For this item to be included in the agenda of the next annual meeting, it must be received no later than ninety days before that annual meeting. As soon as it has been established that the petition is both appropriate in content and has the necessary signatures, a copy of the Recall statement will be mailed to the membership with the indication that it will be on the agenda of the next annual meeting. This mailing must be no later than thirty days before the annual meeting. In that annual meeting, with a two-thirds majority vote of those present in favor of Recall, the Recall is approved and effective immediately. Because a prospective replacement cannot be proposed until the Recall has been accomplished, a person selected as the replacement will be established by the Board at the next Annual Membership meeting.

## Article VII. Committees

### A. Nominations<sup>9</sup>

**1. Membership.** The Committee on Nominations shall consist of three persons, one and only one of whom shall be a member of the Board elected annually by a two-thirds vote of the Board. The remaining two members shall be elected by the Association for a two-year term on alternate years. In 1987 one member shall be elected for a two-year term and one for a one-year term. In succeeding years one member shall be elected for a two-year term. If a Nominations Committee member, elected by the membership, is unable or unwilling to serve, the President is directed to nominate another Association member, who is not a Board member, to serve until the next annual meeting. This nomination would require a two-thirds vote of the Board for approval.

**2. Initial Meeting.** It is the responsibility of the committee member named from the Board to call the initial organizing meeting of the Committee on Nominations.

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<sup>9</sup> Amended by the Annual Meeting of 2004.

**3. Not Named by Committee.** The members of the Nominating Committee shall not be named by the Nominating Committee.

**4. Chair.** This Committee shall elect its own Chair, who shall not become a member of the Board. This Committee shall search the entire membership of the Association to place in nomination those individuals who show whole-hearted support for the Camp and who have the time and skills required to serve effectively as officers and members of the Board.

**5. No Consecutive Terms.** A person may not serve on this Committee in consecutive terms.

**6. Notice of Nominations.** The names of persons who are to be nominated by the Nominating Committee for positions as officers or as members of the Board of Directors shall be mailed to members of the Association no later than May 15th. Additional nominations of officers may be presented by a group of at least forty-five members who will give notice to the Nominating Committee by June 15th of any alternate candidate. The name of the alternate candidate will be mailed to the Association members by July 1st.

## **B. Other Committees**

**1. Responsibilities.** Other committees may be established with responsibilities in such areas as the following:

Auditing	Program
Auditorium Arrangements	Publicity and Public Relations
Buildings and Grounds	Records and History
Children's Work	Rules and Regulations
Facilities	Sale and Rental of Cottages
Finance	Youth Work
Membership	

**2. Chair.** Chairs of the above committees shall be proposed by the President and approved by the Board. Chairs not on the Board may be given Board status with voting privileges by a two-thirds vote of the then-constituted Board.

**3. Board Membership.** The Board shall appoint the most qualified person to chair each committee, even if that person is already a member of the Board. A person may be named to serve on a committee by the Chair of that committee or at the discretion of the Board.

**4. Auditing Committee.** The Chair of the Auditing committee shall not be a member of the Board, nor have Board status.

## **C. Special Committees**

Special committees may be appointed to serve specific functions. Chairs of these committees shall not become members of the Board by virtue of their position as Chair.

## Article VIII. Amendments

This Constitution may be amended at any regular, annual, or special meeting of the Association by a two-thirds vote of those members present and voting, providing that the substance of the proposed amendment shall have been submitted to the Association membership in writing thirty days before said meeting.

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### **BY-LAWS**

1. The first meeting of this Association shall be dated June 30, 1885.
2. Special meetings of the Association may be called by the Secretary of the Association upon the request of the President.
3. The annual membership dues of the MSHCMA will be set by the Association in an annual meeting upon recommendation by the Board of Directors. The recommendation must be approved by a majority of those members present and voting at that annual meeting. Notice of the intent to raise these dues as business in the annual meeting must be given at least thirty days before that meeting.<sup>10</sup>
4. This Constitution as amended and these By-Laws shall become effective immediately upon their adoption, unless otherwise designated.
5. The By-Laws may be amended, repealed, or added to by vote of a simple majority of the members of the Association present and voting at any regular or special meeting.<sup>11</sup>

### Addendum

The Object and Membership Requirements as included in the Articles of the Association, filed with the Secretary of State on October 30, 1933, were recommended by the Association in 1963 and again in July 1976, to be included as an appendix to this constitution:

THE OBJECT of this Association shall be to promote the closest possible cooperation among all the friends of Scriptural Holiness; for the promotion of the doctrine and experience of entire sanctification as a definite work of Grace wrought in the heart by faith after the experience of regeneration, and to secure the conversion of sinners to the Lord Jesus Christ.

ANY PERSON in the experience of entire sanctification as a second definite work of Grace, or in harmony therewith, may become a member of the Association upon the recommendation of

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<sup>10</sup> Amended by the Annual Meeting of 2015.

<sup>11</sup> Note that except for an amendment to raise the dues, there is no requirement to notify members in writing before the meeting where the By-Laws are amended.

the Executive Committee and a majority vote of the members of the Association present and voting at an annual meeting.